

APPLICATION for FUNDING ASSISTANCE

(2017 Erie County Affordable Housing Fund Program - Act 137)

I. PROJECT INFORMATION			
APPLICANT NAME		FEIN	
CONTACT PERSON		TITLE	
ADDRESS			
PHONE NO.		E-MAIL	

PROJECT NAME	
PROJECT LOCATION (Address/Municipality)	
BRIEF PROJECT DESCRIPTION:	
AMOUNT OF ACT 137 FUNDS REQUESTED	

INCOME CATEGORY OF PERSONS TO BENEFIT: <input type="checkbox"/> Low-to-Moderate Income (80% of Median) – <i>Minimum requirement</i> <input type="checkbox"/> Very Low Income (50% of Median) <input type="checkbox"/> Extremely Low Income (30% of Median)

FUNDING	AMOUNT	SOURCE (i.e. CDBG; HOME; Donations; Community Foundation)	SECURED (Yes or No)
Act 137			
Federal			
State			
Local			
Private			
In-Kind			
TOTAL			

By signing this application, you are agreeing that as the applicant, your agency/organization is current on all federal, state and local taxes, and that all information provided in the application, and any attachments herein, contain no misrepresentation or falsification, omission or concealment of material fact, and that the information given is true and complete to the best of your knowledge.

Print Name: _____

Signature: _____

Title: _____

Date: _____

II. PROJECT NARRATIVE

The applicant must address the following:

- I. Summary of Project – Provide a summary (1 page maximum) of the project proposal.
- II. Project Proposal: Describe the project in terms of the following:
 - What affordable housing need/problem is being addressed?
 - How will the project address this need?
 - Does the project contribute to the policies and recommendations identified in “The Erie County Housing Plan” (*Adopted October 21, 2008*)? Other plan recommendations may be referenced as well including “Emerge 2040” and “Erie Refocused”.
 - What are the anticipated impacts and outcomes of the project?
 - Explain how the project will not duplicate existing efforts or the extent of the applicant’s collaboration with other organizations in an attempt to minimize duplication.
 - Does the project achieve any neighborhood or community development objectives?
 - What experience does the applicant have in carrying out projects of a similar nature?
 - Provide a project implementation schedule with key dates and milestones (June 1, 2017 to May 31, 2018).
- III. Provide a list of all project partners, their affiliation with the project and contact person(s).
- IV. Provide any supporting documentation. For development projects, the applicant must provide documentation of site control.

- <https://www.eriecountypa.gov/media/19660/Erie-County-Housing-Plan-Oct2008.pdf>
- emerge2040.org/
- www.erie.pa.us/.../Erie-Refocused

III. PROJECT BUDGET							
APPLICANT						DATE	
PROJECT NAME							
FUNDING TYPE:	ACT 137	FEDERAL	STATE	LOCAL	PRIVATE	IN-KIND	TOTAL
FUNDING CATEGORIES:							
ACQUISITION							
a. Land							
b. Buildings							
CONSTRUCTION RELATED							
a. New Housing Construction							
b. Rehabilitation-Single Family Housing							
c. Rehabilitation-Rental Housing							
d. Emergency Home Repairs							
e. Adaptive Home Modifications for Disabled							
f. Asbestos/Lead Removal							
g. Demolition							
SITE IMPROVEMENTS							
a. Roads/Streets							
b. Water/Sewer							
c. Storm Water							
d. Utilities							
MATERIALS							
a. Purchase of Materials							
RELATED "Soft" COSTS							
a. Professional							
b. Engineering							
c. Inspections							
d. Fees							
OTHER ACTIVITIES							
a. Housing Counseling							
b. Closing Cost Assist.							
c. Down Payment Assist.							
d. Land Bank							
OPERATING COSTS							
TOTAL							

Not Eligible for Act 137 Funding

IV. PROJECT BUDGET NARRATIVE

Describe the activities listed on the Project Budget form. Also, include documentation of other secured project funding.